



**WATERWOLF ADVISORY PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
March 17, 2010, 10:00 a.m.  
Central Butte Town Office**

**PRESENT**

**Executive Board:** Dave Cross, Joyce Aitken, Nick Patkau, Donald Shirliff, Sylvia Matwe, Tony Peter, M.L. Whittles, Yvonne Arntsen, Edna Laturnus

**Regrets:** Kevin Vollmer

**WaterWolf Staff:** Russ McPherson, Denise Stroeder, Adam Toth

**1. Call to Order:**

The meeting was called to order at 10:05 a.m. by Chairperson Dave Cross.

**2. Adoption of Agenda:**

**Additions:** Russ to talk about Administrators Day in his report; Denise and Adam to also do a verbal report.

**Shirliff: Motion to adopt the agenda. CD.**

**3. Adoption of Minutes:**

**Peter: Motion to adopt the October 20<sup>th</sup>, 2009 Minutes. CD.**

**4. Business Arising: n/a**

**5. New Business:**

**A. Formalization of the WaterWolf Advisory Planning Commission**

The package was sent in early 2010; because of some administration changes with Whitecap Dakota First Nation, we did have to wait longer than anticipated for their Band Council Resolution. The package is now with the Minister and we are waiting on a confirmed date with the minister to hold a press release and an event celebration. Because of their close proximity to Saskatoon, the event will be held at the Dakota Dunes Casino.

**B. Celebration Event**

The Executive Board feels it is important to move this forward as soon as we can. We would like to hold the event at the Dakota Dunes Casino. We feel this would be the best way to catch the press from the city. We are hopeful that this will happen in late March or April. Once a date has been set, invitations will be sent out to all of our membership, local and provincial press, and any government department dignitaries that are associated with the WaterWolf Planning Commission.

**C. Emergency Measures Workshops**

One was organized and held in Demaine and one will take place in Outlook next week. There is now interest to hold another course in Lucky Lake, which will be held at the end of April. The course in Outlook is full to capacity and there was also excellent participation in Demaine. The cost for the hall rental and food for these first 3 meetings will be covered by WaterWolf Economic Development Inc., this was decided because we didn't think that the interest would be there, now that there is enough interest, courses that will be offered in the future will require the participants to cover their own personal costs. The WaterWolf Planning Commission has not been responsible for any of the costs to deliver these workshops.

**D. Red Deer County Trip (April 19-21, 2010)**

We have set up a trip for the staff and the WaterWolf Executive Board members to travel to Red Deer County and tour their facilities and meet some of their staff over a 2 ½ day span of time. We will leave for Red Deer on the afternoon of April 19<sup>th</sup> and return home in the evening of April 21<sup>st</sup>. We will have the opportunity to sit in on a Planning Commission as well as a County meeting. We are also planning a tour out to Sylvan Lake and see if we can learn some of their 'best practices' when dealing with recreational housing development. We will also be meeting with key staff such as planners, GIS Technicians, foremen, Bylaw Enforcement Officers, Councilors, etc. This will be a good opportunity to see how a regional office works and the benefits to serving a larger area with more specialized staff to handle development issues.

**E. Review of the Budget**

Rather than having an audited financial statement for the Planning Commission during our first year in 2009/2010, we have run the first year of the WaterWolf Advisory Planning Commission through WaterWolf Economic Developments Inc. At the end of the month, a statement will be sent out to the membership. Starting April 1<sup>st</sup>, we will be beginning a new fiscal year and will run our own set of books for the WaterWolf Planning Commission.

We are still well positioned for receiving the gas tax money from the Provincial Government. We should hear news about this application by the end of this month.

WaterWolf Economic Developments Inc. has been asked to do a feasibility study on a recreation trail from Whitecap to Danielson Provincial Park. This may impact the WWAPC in terms of contracting etc.

**F. Executive Board Strategic Planning Day (June 2<sup>nd</sup>, 2010 - Beechy)**

We need to start thinking strategically. Where do you think the organization should be heading and issues we should be concentrating on.

**G. Administrative Reports**

RUSS: The highway contract on #219 from #15 to Danielson Provincial Park is close to being signed, Russ will be attending a meeting in the next couple of months to find out if this will be approved.

The Province has moved to 'concept plan' development for Blackstrap Provincial Park, they have hired a company to write a concept plan for the park. We have asked to do a similar plan somewhere around the Lake. We are asking for \$75,000 from the Rural Secretariat, we will look for some matching money through Parks & Tourism, look into private developer investment, and move forward with a concept plan. This plan would deal with recreational housing, recreational facilities, etc, developing this all in one package, and laying out what we would like to see and where we would like to see it developed. Should we also then look into a concept plan for a few different areas around the Lake. This would provide a plan where everything is transparent, allow the municipalities to move forward for infrastructure, and attract investors into the region. The WW Executive Board feels that it would be a good idea to look into a few nodes along the Lake and talk about where development should happen and what should happen in each area.

ADAM: RM of Eyebrow zoning bylaw draft has been sent in for review. The zoning map will need to be done once this is done. The Basic Emergency Management courses have been organized and are still taking place throughout the region. There are a few small urban municipalities who need zoning bylaws and maps created. We are looking into doing a bulk buy of WaterWorks Assessment studies as a region for the interested urban municipalities. Adam has asked for urban municipalities who are interested to sign up with him. Once we know who is interested, we will submit their names to the contracted company, March Consulting, to see if we can get these reports at a reduced cost. He is going to have a few days with Community Planning in Saskatoon to job shadow some planning professionals. SALIBO (Saskatchewan Association Licensed Inspectors and Bylaw Officers) may be willing to make a presentation at the March 31<sup>st</sup> meeting, to talk about administering their services in a regional setting, he will confirm their availability.

DENISE: Approval of the Future Land Use Maps for both urban and rural municipalities continues to come in. Once the maps are approved, they are added into the Plan. Now that we have our membership confirmed, the reference maps within the plan are being edited and refined to reflect the new area. A few zoning maps from urban municipalities will have to be created, as well as the RM of Eyebrow's zoning map once they have worked on it. Denise has been coordinating the Red Deer County Trip, the WaterWolf Executive Meetings, the WaterWolf Membership Meetings and will be involved in the Celebration Event.

**H. 2010 WaterWolf Growth Management Plan**

The 2010 WaterWolf Growth Management Plan was sent out to the members for review in early February. We have asked that they provide any comment back to us before the end of March.

**I. Lake Quadrants for Highway Signage**

Destination Highway Signage Project around Lake Diefenbaker – As we move forward with creating a signage plan for the Lake Diefenbaker Area, we are finding that it is very hard to identify certain geographical areas of the lake with consistency. (ie. What one person may deem as the "east" side of the lake, the other sees as the "north", thus creating confusion to a visitor who is not familiar with the area). The goal of creating and implementing a signage plan for the area is to bring awareness of the area and to properly route people around the lake according to what area they are travelling to. We will be looking into dividing the lake into approximately four quadrants, and identifying them with a unique naming convention. (whitetail corner or pike shore...etc). When this has been established, it will be reinforced to the visitor through the highway signs, but also through any advertising, website, and email material that may be sent out. So that we reach consistency

with marketing materials, email inquiries; this will not only be a learning process for the tourist, but for our own residents.

**J. Administrators Workshop**

This is not a good time right now to organize a workshop in the region as there is too much going on with our administrators. We may revisit this in the fall and see if we can organize an event.

6. **Correspondence:** n/a

7. **Other:**

8. **Next Meeting Date:**

- WaterWolf Advisory Planning Commission Membership Meeting: March 31<sup>st</sup> in Davidson at 10:00 a.m. @ the Town Hall.
- WaterWolf Executive Board Strategic Planning: June 2<sup>nd</sup> in Beechy at 10:00 a.m., venue TBA.
- WaterWolf Advisory Planning Commission Annual General Meeting: June 15<sup>th</sup> in Hanley at 10:00 a.m., venue TBA.

9. **Adjourn Meeting:**

**Whittles: Motion to adjourn. CD**

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Chairperson

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Vice-Chairperson / 2<sup>nd</sup> Vice-Chairperson