

**Advisory Planning Commission  
Executive Meeting  
Legion Hall - Outlook  
March 31<sup>st</sup>, 2009  
1:00 p.m.**

**1. Introductions:**

- Joyce Aitken, M.L. Whittles, Edna Laturus, Sylvia Matwe, Yvonne Arntsen, Donald Shirtliff, Nick Patkau, Tony Peter, Kevin Vollmer, Dave Cross
- Russ McPherson & Denise Stroeder

**2. What are the short-term goals?**

- a. Have a minister sign off on this before September 2009, end of June would be even better.
- b. The MOU needs to be developed and signed by all municipalities that are going to be a part of the Advisory Planning Commission; this will give us a legal basis on which to operate. Right now we are still a non-entity.
- c. A draft of a bylaw stating their belonging to the Advisory Planning Commission needs to be sent out to each municipality; they then need to pass this bylaw at their next council meeting.
- d. Russ & Denise will put together a draft of the MOU that Tim Cheesman presented to the group today; this will also be distributed to each municipality.
- e. Each member of the Executive Committee needs to identify various priorities that the Advisory Planning Commission will deal with in their first year of existence before they meet again on April 27<sup>th</sup> in Loreburn; they need to come up with options for administration, consultants, budgetary expenses, etc.

*Shirtliff: motion to nominate Dave Cross for the position of the Chair of the Executive Committee.*

*Arntsen: move that nominations cease. Cd.*

**3. What are the long-term goals?**

- a) Create a formal incorporated body.
- b) Any sub-committees need to be set with a sunset clause, so any committees that are struck will have an end point if they

**4. Budget:**

- Do we have an indication from the provincial government saying that they will match the funds raised for the Advisory Planning Commission?
  - We do not have any solid indication from the provincial government yet. We are still hopeful that they will live up to their end of the agreement. Russ will talk with the ministry and confirm this by the next Executive Committee meeting on April 27<sup>th</sup>.
  - Additional funds may become available through some money that was applied for through Western Diversification by the WaterWolf office; however, this is not confirmed yet either.

- Up to this point, home municipalities have been picking up mileage and per diems for representatives attending these meetings, will this be an expense that will now come out of the Planning Commission budget?

**5. Next Executive Board Meeting Date:**

- April 27<sup>th</sup> – RM of Loreburn Council Chambers - 1:00 p.m.