



**WaterWolf Advisory Planning Commission Executive**

**Meeting at Whitecap Dakota Band Office,**

**Tuesday April 26, 2011 10:00 am**

**Minutes**

**PRESENT**

**Executive Board:** Joyce Aitken, Yvonne Arntsen, Donna Bessey, Gary Book, Dave Cross, Sylvia Matwe, Nick Patkau, Tony Peter, Donald Shirliff, M.L. Whittles

**WaterWolf Staff:** Russ McPherson, Adam Toth

1. Call to Order:

The meeting was called to order at 10:05 a.m.

2. Adoption of Agenda

**Cross: Motion to adopt the agenda. CD.**

3. Application to gas tax fund – update

- WaterWolf will forward \$25,000 to Davidson for matching. Davidson will then administer the money. WaterWolf will invoice Davidson once a month, majority for Adam's expenses. There will be 12 invoices a year.
- **Shirliff: Motion to move WaterWolf to a not for profit corporation. CD.**
- **Cross: Motion for Yvonne Arntsen, Tony Peter, and Donna Bessey as having signing authority on behalf of the not for profit corporation. CD.**

4. Economic Impact Study, focus on highway 45, 42, and 342

- Communities need to meet together with one delegated to administer the project (Russ). RM of Coteau and RM of Montrose should be invoiced separately because of not being

part of WaterWolf. Working on sections of highway 45 will have more merit as opposed to working on the entire highway all at once.

- **Patkau: Motion to allow Russ to work on this project. CD.**

5. Adam's report

- Adam will continue work on the WaterWolf Growth Management Plan (Planning statements for each municipality), land use maps, zoning bylaws, and zoning maps. Adam has also started thinking about implementing land use policies, procedures, and set back distances for Intensive Livestock Operations of industrial size.

6. WHITECAP SUBDIVISION – Jackie

- Presentation commenced at 11 am
- Contact Jackie for further information: [jpilon@whitecapdakota.com](mailto:jpilon@whitecapdakota.com)

7. Model for services from planning commission staff to members

- **Peter: Motion to have work by Adam on the WaterWolf Growth Management Plan and new zoning bylaws being part of the annual WaterWolf fees. CD.**
- **Peter: Motion to have work by Adam outside of the WaterWolf Growth Management Plan and new zoning bylaws such as assistance with new subdivisions, zoning bylaw amendments (to existing zoning bylaws), and any other assistance being charged at \$45/hour. CD.**

8. Involvement of commission in waste water solutions

- Russ and Adam will continue to pursue eco-friendly waste water alternatives and funding options.

9. Positioning strategically for the next one to three years

- Based on a magnitude of issues such as communications, shared engineering, and sharing building officials, a strategic planning session will be planned after the next executive meeting.

10. Policy Changes affecting draft budget

- **Cross: Motion to change mileage from \$0.40 to \$0.46 per kilometer. CD.**

- **Aitken: Motion for WaterWolf to cover Adam's CIP (Canadian Institute of Planners) membership fee of \$385.56. CD.**

#### 11. Next Meeting Date

- Next executive meeting will be the 1<sup>st</sup> week in October; location is to be determined.
- **Book: Motion for adjournment at 2pm. CD.**