



The WaterWolf Catch

ISSUE 7

FEBRUARY 4, 2010

If no municipality objects to the boundary alteration, address the submission to:
The Minister of Municipal Affairs
c/o Community Planning Branch
420 – 1855 Victoria Avenue
REGINA SK S4P 3T2
Telephone:
(306) 787-2725
Fax: (306) 798-0194

If any municipality objects to the boundary alteration, address the submission to:
Municipal Boundary Committee
Saskatchewan Municipal Board
Room 480, 2151 Scarth Street
REGINA SK S4P 2H8
Telephone:
(306) 787-6244
Fax: (306) 787-1610

Annexation Procedures for Municipalities

Annexation

Annexation is the process of altering municipal boundaries to add territory from one municipality to another. Because annexation involves the alteration of a municipal boundary, only one of the involved municipalities may make an application. If both municipalities agree to the annexation, the proposal must be submitted to the Community Planning Branch at the address on the top left. If one of the involved municipalities does not consent to the proposal, an application must be made to the Municipal Boundary Committee of the Saskatchewan Municipal Board at the address on the bottom left. For more information about the Municipal Boundary Committee, checkout:
www.smb.gov.sk.camunicipal_boundary.htm

Procedures

Once a municipal council has passed a resolution to pursue annexation, or has been sufficiently petitioned to apply for annexation:

1. Public Notice

the council must prepare a notice to the public outlining its intention to apply for an annexation.

2. Public Meeting

The Council must hold a public meeting and display all information (required for submission) for public review.

3. Possibility of a Vote

A vote may be called by a council that is party to the proposal; the Minister, if it is considered desirable and in the public interest to call a vote, may require a council to hold a vote; or the voters of a municipality may petition their council to hold a vote.

4. Application

Once a municipality has completed the required public consultation, an application for annexation may be submitted to the Ministry.

For further details on annexation procedures and application specifics please visit:

www.municipal.gov.sk.ca/Administration/Municipal-Status/Annexation/

For any planning questions please contact:

Adam Toth B.A.

Junior Planner

WaterWolf

500 Progress Avenue

P.O. Box 176

Outlook, Sk. S0L 2N0

P: (306)867-9580 1-888-929-9990

F: (306)867-9559

E: atoth@midsask.ca

**Note*: WaterWolf is hosting Basic Emergency Management workshops in Demaine on March 2nd and 3rd and in Outlook on March 23rd and 24th. There is still room at both locations for participants. If you are interested, please email names and venue choice to Adam Toth.*